

## • RIGHT TO INFORMATION ACT

### **GOVERNMENT OF TRIPURA PLANNING (STATISTICS) DEPARTMENT**

### **NOTIFICATION**

In pursuance of the provisions of clause (b) of sub section (1) of Section 4 of the Right to Information Act, 2005, the Planning (Statistics) Department hereby publishes the following information in respect of the Planning (Statistics) Department.

I) The particulars of its organizations, functions and duties:

A) Organisation:

The Planning (Statistics) Department is headed by Minister-in-charge and the Commissioner-cum-Secretary. The Chief Minister is the Minister-in-charge of Planning (Statistics) Department. The Directorate of Economics & Statistics is functioning with 4 (four) District Statistical Offices in West, North, South and Dhalai Districts. There is a small statistical unit in each Sub-Divisional Magistrate's Office.

B) Functions and Duties:

1) As the 'Nodal Agency' on Statistics, the Department is responsible for:

- i) advising Government in the approval of any proposal or otherwise for data collection submitted to the Government as a Plan/Non-Plan scheme programme, by any department,
- ii) rendering advice to all departments in respect of their data collection programme and other statistical activities including tabulation;
- iii) assisting in the evolution of a sound statistical system;
- iv) standardisation / clearance of all schedule/ formats etc. meant for collection of statistical data;
- v) ensuring adoption of uniform concepts and definitions of terms etc. for the collection of statistical data;
- vi) ensuring the elimination/ minimisation of duplication of statistical work among other departments;
- vii) suggesting ways and means for optimum utilisation of resources applied for collection of statistics;
- viii) imparting training to the intermediate and primary level statistical personnel of all the departments and
- ix) tabulation of data for all bigger surveys in the Computer of the Directorate.

2) As per Rules of Executive Business the following works are entrusted to the Directorate of Economics & Statistics under Planning (Statistics) Department.

- i) State Income – Computation thereof.
- ii) Socio-Economic Surveys including NSS.
- iii) Community Development & Progress Report.
- iv) Census of Employees.
- v) Official Statistics.
- vi) Price Statistics.
- vii) Statistical Training.
- viii) Co-ordination of Statistical work of various Department.
- ix) Village Directories.
- x) Establishment Budget & Analysis matters.
- xi) Census including Economic & Population censuses.
- xii) Publication of annual Economic Review.

***II) The powers and duties of its officers and employees;***

***A) At Sub-division level:*** There is a skeletal statistical unit attached with each Office of the Sub-Divisional Magistrate in the state. The unit is provided with Progress Assistant and Investigators for collecting market prices, compilation of quarterly progress reports of different blocks and also to assist the SDMs for compiling various statistical reports / returns of the respective Sub-Divisions. This unit also performs works relating to the Population / Economic Censuses etc.

***B) At District level:*** The District Statistical Offices are headed by the District Statistical Officers who are responsible for timely data collection as well as monitoring for generating reliable data collected particularly through National Sample Surveys (NSS) for both state and central sector as a part of all India programme. District Statistical Officers are also provide technical support to the Sub-Division level staffs of the department and co-ordinate the over all statistical work in the respective Districts. Besides, they also work as Heads of Offices and are delegated powers under the established rules / notification etc. of the Government. At the time of Economic Census/ Population Census, they are designated as Deputy District Census Officers in their respective Districts.

The District Statistical Officers are assisted by Statistical Officers / Assistant Statistical Officers and Inspectors for timely completion, monitoring of the various surveys and census works as well as bringing out the district level statistical publications. The Investigators are primarily responsible for collecting the data as per prescribed schedules after scientific selection of the households / enterprises for NSS Rounds. District Statistical Offices have an accounts and establishment section headed by Head Clerk / UDC and with 2 (two) LDCs. The 3 (three) Group- D Officials are also attached in these Offices.

**C) At Directorate level:** The Directorate of Economics & Statistics is responsible for overall data collection, compilation, publication as well as implementation of various schemes and programmes relating to statistics like NSS, Economic Census, Population Census etc. in the State. The Director is the HOD and empowered under the establish rules / notifications etc. of the Government.

In order to compile, publish and release reliable data for the planners, policy makers, academicians, researchers, this Directorate manages the works effectively and timely through following sections.

**i) NSS Co-ordination Unit:**- The section is responsible for timely implementation of NSS Socio-Economic Surveys in the State as a part of all India programme. Timely providing quality training to the Investigators/ Inspectors/ Assistant Statistical Officers as well as other Officers is one of the best duty of the section. Besides, overall supervisions, co-ordinations of the work are being done. The Co-ordination with the different Divisions of National Sample Survey Organisation (NSSO) is also been done by the section.

**ii) Tabulation Unit:**- The section is responsible for NSS State Sample manual scrutiny as well as validation and tabulation of data. Besides, the unit is also responsible for manual scrutiny as well as validation and tabulation of data for Economic Census and other Pilot Studies etc.

**iii) Price Unit:** - The collection of creditable prices for both wholesale and retail level from the selected markets of the state after supervision as well as their compilation, validation and generation of final price reports/ returns are main functions of the section. Besides, compilation and timely release of CPI-Middle Class Employees at Agartala (1961=100) is another function of the section. The section also co-ordinate and monitor the price collection works of CPI-Industrial worker (1982=100) of Labour Bureau, Ministry of Labour, Shimla.

**iv) Census Unit:**- The collection, compilation as well as timely release of Economic Census data with analysis is the main objective of the section. The section need to maintain close cooperation with the Ministry of Statistics & Programme Implementation, New Delhi as well as Districts and Sub-Divisions of the State for generating reliable data through Economic Censuses. Besides, the section also maintains close co-ordination and actual implementation of the Population Censuses as per provisions of the Census Act, 1948.

**v) State Income Unit:** - The compilation of comparable estimates of Gross State Domestic Product (GSDP) and Net State Domestic Product (NSDP) as well as Per Capita Income both at current & constant prices are the main works of the unit. The Economic and purpose classification of Govt. budget is another work of the unit. Besides, estimation of Gross Fixed Capital Formation (GFCF) as well as other macro-economic indicators is also being done by the unit. The unit make close coordination for these comparable estimates with the Ministry of Statistics & Programme Implementation, New Delhi.

*vi) **Publication Unit***:- The collection, compilation as well as publication of data mainly in the form of Tripura At-A-Glance, Statistical Abstract, Some Basic Statistics and Economic Review are the main function of the unit. Besides, unit also collect and compiled the data relating to cost of building materials and wages and sent the data to the National Building Organisation, Ministry of Urban Development & Poverty Alleviation, New Delhi.

*vii) **Computer Unit***:- The unit is entrusted with the data processing work for NSS, Economic Census and other pilot study etc. The unit is also processed and prepared the state level publications like Tripura At-A-Glance, Statistical Abstract, Some Basic Statistics, Economic Review, Economic Census Reports etc.

*viii) **Establishment Unit***:- The unit is responsible for matter relating to routine administration, appointment, creation of posts, legal affairs and other service related matter including pension, gratuity etc. of the officials.

*ix) **Accounts Unit***:- The unit is responsible for payments, distribution of fund, reconciliation of fund with AG, getting fund from Govt. of India, CAG and Audit matters.

*x) **Library Unit***:- The library has good number of statistical publications of different State and UT Governments as well as Ministry of Statistics & Programme Implementation, New Delhi. Updating and up-keeping of the library with the latest issues are the main function of the unit.

**III) The procedure followed in the decision making process, including channels of supervision and accountability:**

i) The department collects the data directly through large scale sample surveys of NSS and Economic Censuses for which data are supervised by the Senior Field Officials, thereafter data are scrutinised, verified, processed in computer, made error free and final output generated for publicaiton. The feedbacks received from the field are clarified to avoid any confusion in the field.

ii) In addition to this, department also collects secondary data from the line development departments which are rechecked for consistency and reliability before using for generating the estimates including Gross State Domestic Product / Net State Domestic Product as well as per capita income etc.

iii) The norms set by it for the discharge of its functions:

<u>Item</u>	<u>Date of release/sanction</u>
1. Statistical Abstract (Bi-annual)	By 31 <sup>st</sup> March in every alternate year.
2. Some Basic Statistics (Annual)	By 31 <sup>st</sup> March in every alternate year.
3. Tripura At-A-Glance (Annual)	By 31 <sup>st</sup> January in the following year.
4. Economic Review (Annual)	Shall be placed before the TLA during the Budget Session of the following year.
8. Provisional estimates both at current & constant prices	By October of the next financial year.
9. Final estimates both at current & constant prices	Within 3 months of reconciliation with the CSO, Govt. of India.
10. CPI Middle class of Agartala (Monthly)	By the end of following month.
11. Half yearly bulletin of wholesale & retail prices in urban area & CPI for Tripura & all India	September issue by next December and March issue by next June.
12. Bulletin of monthly retail prices of essential commodities for Rural & Urban markets.	September issue by next December and March issue by next June.
14. Monthly CPI for all India & Tripura	To be sent to the Finance Department within 7 (seven) days on receipt of CPI-Industrial Workers from the Labour Bureau, Govt. of India, Shimla.
16. NSS 62 <sup>nd</sup> Round Field work	Started from July, 2005 and would continue till June, 2006 as a part of all India programme.
17. Monthly progress report of NSS	a) The District Statistical Offices transmits the MPR to the DES by the next working day after the relevant fortnight. b) The state MPR will be send to the Govt. of India on 3 <sup>rd</sup> working day.
18. Data processing	Manual scrutiny as well as data processing should be completed within 6 (six) months after receipt of appropriate software & training from NSSO (Data Processing Division), Govt. of India.
19. Leave application	Within 7 (seven) days.
20. Loan application with proper documents	Within 15 days.

21. Pension proposal	Should be sent to the A.G., Tripura within one month of retirement.
22. Provisional pension	On the date of retirement.
23. Leave salary	On the date of retirement.
24. Gratuity	On the date of retirement.
25. Die-in-harness job	Within three months of receipt of application.
26. Extremist of violence related case (job, gratuity, leave salary etc.)	Within 30 days on receipt of police report and application.
27. Group Insurance Kind of letter / memos / reply	Within 1 (one) month.
28. Same station/ within state	Within 3 (three) days.
29. Direct reply to the Govt. of India	Within 3 (three) days.
30. Reply with Govt. approval	Within 7 days.
31. Reply on collection of data from other departments	Within 15 days.

**IV) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:**

- i) Rules of Executive Business.
- ii) F.R. & S.R.
- iii) Tripura State Civil Services (Leave) Rules, 1986.
- iv) Tripura Civil Services (Conduct) Rules, 1988.
- v) Delegation of Financial Power Rules, Tripura, 1994.
- vi) Office Manual issued by G.A.(A.R.) Department and all other Rules, Regulations, instructions, manuals issued or adopted by the State Government from time to time and records which are necessary for discharging the functions of the Department.

**V) Statement of the categories of documents that are, held by it or under its control:**

The following documents are held by the department

1. Personnel files of the Officers and other officials including Group-D.
2. Property Return of the Gazetted Officers & Group-C officials.
3. Seniority lists.
4. Office copy of the Pay bills, TA bills and contingent bills.
5. Cash books.
6. NSS instruction manuals.
7. Economic Census instruction manuals.
8. CPI for Middle Class Employees/ Industrial Worker/Agri Labourer/ Rural Labour.
9. Wholesale and Retail prices of different markets of Tripura.
10. Economic Census reports.
11. Gross State Domestic Product/ Net State Domestic Product.

12. Gross Fixed Capital Formation.
13. Linked Series of GSDP/NSDP.
14. Economic Reviews of Tripura.
15. Statistical Abstracts of Tripura.
16. Some Basic Statistics of Tripura.
17. Tripura At-A-Glances.
18. Statistical Publications of different States/ UTs.
19. Statistical Reports of Central Statistical Organisation, New Delhi.
20. NSS reports of NSSO, Kolkata.
21. Population Census reports.
22. SRS Bulletins.

**VI) The particulars of any arrangement that exist for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof:**

The Planning (Statistics) Department has not have direct public interface by nature. The Department basically provides basic informations collected through various surveys & censuses or studies as well as estimates and generates statistical reports for formulation of plans/ policies as well as their implementation.

**VII) Boards / Councils / Committees and other bodies:**

There is no board or councils in the Department. However, there are following committees

- i) High level Committees on Statistics.
- ii) District level Committees on Statistics.
- iii) Sub-Division level Standing Committees on Statistics.

**VIII) A Directory of its officer and staffs as well as scale of pay:**

i) Group- A & B Officials

- 1 Sri Puneet Agarwal, Director, Rs. 14,500-20,000/-
- 2 Sri A. K. Chanda, Joint Director, Gr-A. Rs. 10,650-15,850/-
- 3 Sri Nihar Ranjan Das, Statistician, Group- B, Rs. 7,450-13,000/-
- 4 Sri A. K. Bhattacharjee, District Statistical Officer, Gr-B., Rs. 7,450-13,000/-
- 5 Sri Paul S. Darlong, District Statistical Officer, Gr-B., Rs. 7,450-13,000/-
- 6 Sri Sri P. K. Dewan, District Statistical Officer, Gr-B., Rs. 7,450-13,000/-
- 7 Sri Chiranjib Ghosh, District Statistical Officer, Gr-B., Rs. 7,450-13,000/-

ii) A.S.O., Group- C

1. Sri Bhagyadhan Chakma, A.S.O., Rs. 5500-10,700/-
2. Sri Pran Mohan Jamatia, A.S.O. Rs. 5500-10,700/-
3. Sri K. K. Debbarma, Asstt. Statistical Officer, Rs. 5500-10,700/-
4. Smt Nita Debbarma, Asstt. Statistical Officer, Rs. 5500-10,700/-
5. Sri Nagendra Debbarma, Asstt. Statistical Officer, Rs. 5500-10,700/-
6. Sri Amrit Lal Das, A.S.O. Rs. 5500-10,700/-
- 7 Sri Ujjal Debbarma, A.S.O. Rs. 5500-10,700/-
- 8 Sri G. C. Das, A.S.O., Rs. 5500-10,700/-
- 9 Sri Dilip Sarkar, A.S.O., Rs. 5500-10,700/-
- 10 Sri Manu Bh. Das, A.S.O., Rs. 5500-10,700/-
- 11 Sri Hiranmoy Jamatia, A.S.O., Rs. 5500-10,700/-
- 12 Sri Sabitra Sangma, A.S.O., Rs. 5500-10,700/-
- 13 Smti. Dipti Das, A.S.O., Rs. 5500-10,700/-
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iii) Inspectors, Group-C:

1. Sri Adhir Das, Inspector, Rs. 5000-10,300/-
- 2 Sri Gopal Ch. Mallik, Progress Assistant Rs. 5000-10,300/-
- 3 Sri Dinu Debbarma, Progress Assistant Rs. 5000-10,300/-
- 4 Sri Pradip Sarkar, Progress Assistant Rs. 5000-10,300/-
- 5 Sri Ananta Bikash Tripura, Inspector Rs. 5000-10,300/-
- 6 Sri Hiralal Debnath, Inspector Rs. 5000-10,300/-
- 7 Sri Mahadeb Debnath Inspector Rs. 5000-10,300/-
- 8 Sri Kongchai Mog, Progress Assistant Rs. 5000-10,300/-
- 9 Sri Tripureswar Saha, Inspector Rs. 5000-10,300/-
- 10 Sri Sanjoy Chakma, Progress Assistant Rs. 5000-10,300/-
- 11 Sri Naresh Debbarma, Inspector, Rs. 5000-10,300/-
- 12 Smt. Nanu Mog Choudhury, Progress Assistant Rs. 5000-10,300/-
- 13 Sri Tapas Sengupta, Inspector Rs. 5000-10,300/-
- 14 Smt Swapna Roy, Progress Assistant Rs. 5000-10,300/-
- 15 Sri Swadesh Rn.Bhattacharjee, Inspector Rs. 5000-10,300/-
- 16 Sri Bipad Chakraborty, Inspector Rs. 5000-10,300/-
- 17 Sri S. R. Chakraborty, Progress Assistant Rs. 5000-10,300/-
- 18 Sri Pritosh Ch. Roy, Inspector Rs. 5000-10,300/-
- 19 Smt. Mina Singha, Progress Assistant, Rs. 5000-10,300/-
- 20 Sri Sudhir Das, Inspector, Rs. 5000-10,300/-

iv) Investigator, Group-C:

- 1 Sri Ashish Choudhury, Investigator Rs. 4200-8650/-
- 2 Sri Anup Das, Investigator Rs. 4200-8650/-
- 3 Sri Dipak Acharjee, Investigator Rs. 4200-8650/-
- 4 Sri Goutam Majumder, Investigator Rs. 4200-8650/-
- 5 Sri Debabrata Baidya Roy, Investigator Rs. 4200-8650/-
- 6 Md. Mantu Miah, Investigator Rs. 4200-8650/-
- 7 Md. Humayan Kabir, Investigator Rs. 4200-8650/-
- 8 Sri Tapas Chatterjee, Investigator Rs. 4200-8650/-
- 9 Sri Pradip Kr. Bhowmik, Investigator Rs. 4200-8650/-
- 10 Sri Bhola Rn. Deb, Investigator Rs. 4200-8650/-
- 11 Sri Ranjan Saha, Investigator Rs. 4200-8650/-
- 12 Sri Bidhu Bh. Dutta, Investigator Rs. 4200-8650/-
- 13 Sri Parimal Ch. Nath, Investigator Rs. 4200-8650/-
- 14 Smt. Soma Roy, Investigator Rs. 4200-8650/-
- 15 Smt. Kajal Majumder, Investigator Rs. 4200-8650/-
- 16 Sri Ajit Sarkar, Investigator Rs. 4200-8650/-
- 17 Smt. Babli Saha, Investigator Rs. 4200-8650/-
- 18 Md. Mustafa Khan, Investigator Rs. 4200-8650/-
- 19 Sri Pradip Roy, Investigator Rs. 4200-8650/-
- 20 Sri Jiban Bhattacharjee, Investigator Rs. 4200-8650/-
- 21 Sri Goutam Roy, Investigator Rs. 4200-8650/-
- 22 Md. Rafiqul Ishlam Choudhury, Investigator Rs. 4200-8650/-
- 23 Md. Abdul Hamid, Investigator Rs. 4200-8650/-
- 24 Sri Chandan Bhattacharjee, Investigator Rs. 4200-8650/-
- 25 Md. Fazlul Karim, Investigator Rs. 4200-8650/-
- 26 Sri Prankrishna Sarkar, Investigator Rs. 4200-8650/-
- 27 Sri Jiban Kanti Roy, Investigator, Rs. 4200-8650/-
- 28 Sri Shekhar Dasgupta, Investigator Rs. 4200-8650/-
- 29 Sri Pradip Kumar Roy, Investigator Rs. 4200-8650/-
- 30 Sri Rajesh Datta, Investigator Rs. 4200-8650/-
- 31 Sri Nanda Kishore Das, Investigator Rs. 4200-8650/-
- 32 Sri Sajal Das, Investigator Rs. 4200-8650/-
- 33 Sri Ripan Sarkar, Investigator Rs. 4200-8650/-
- 34 Sri Kuntal Debbarma, Investigator Rs. 4200-8650/-
- 35 Sri Chitta Rn. Debbarma, Investigator Rs. 4200-8650/-
- 36 Sri Pramathesh Debbarma, Investigator Rs. 4200-8650/-
- 37 Sri Krishna Ch. Bhowmik, Investigator Rs. 4200-8650/-
- 38 Md. Abdul Awal, Investigator Rs. 4200-8650/-
- 39 Smt. Jhuma Das, Investigator Rs. 4200-8650/-
- 40 Sri Sukesh Mallik, Investigator Rs. 4200-8650/-
- 41 Smt. Gita Sarkar, Investigator Rs. 4200-8650/-
- 42 Sri Mrinal Debbarma, Investigator Rs. 4200-8650/-
- 43 Sri Subrata Kalai, Investigator, Rs. 4200-8650/-
- 44 Sri Rajib Debbarma, Investigator, Rs. 4200-8650/-

- 45 Smt. Mina Debbarma, Investigator, Rs. 4200-8650/-
- 46 Sri Manoranjan Debbarma, Investigator, Rs. 4200-8650/-
- 47 Sri Rathindra Debbarma, Investigator, Rs. 4200-8650/-
- 48 Sri Padma Kr. Debbarma, Investigator, Rs. 4200-8650/-
- 49 Sri Nitish Choudhury, Investigator Rs. 4200-8650/-
- 50 Smt. Jayanti Roy, Investigator Rs. 4200-8650/-
- 51 Sri Debashish Singha Roy, Investigator Rs. 3274/- (Fixed pay)
- 52 Sri Jayanta Dutta, Investigator, Rs.3274/- (Fixed pay)
- 53 Smt Moumita Chakraborty, Investigator, Rs. 3274/- (Fixed pay)
- 54 Md. Abdul Salam, Investigator, Rs.3274/- (Fixed pay)
- 55 Sri Deboji Banik, Investigator, Rs.3274/- (Fixed pay)
- 56 Smt Doyal Debnath, Investigator, Rs.3274/- (Fixed pay)
- 57 Sri Ramendu Choudhury, Investigator, Rs.3274/- (Fixed pay)
- 58 Anwar Hossain, Investigator, Rs.3274/- (Fixed pay)
- 59 Smt Tanusree Roy, Investigator, Rs.3274/- (Fixed pay)
- 60 Deo kr. Kurmi, Investigator, Rs.3274/- (Fixed pay)
- 61 Smt.Susmita Saha (Das), Investigator, Rs.3274/- (Fixed pay)
- 62 Sri Aparup Das, Investigator, Rs.3274/- (Fixed pay)
- 63 Sri Biplab Das, Investigator, Rs.3274/- (Fixed pay)
- 64 Smt. Shipra Das , Investigator, Rs.3274/- (Fixed pay)
- 65 Sri Goutam Reang, Investigator, Rs.3274/- (Fixed pay)
- 66 Sri Bishawjit Debbarma, Investigator, Rs.3274/- (Fixed pay)
- 67 Sri Laxman Debbarma, Investigator, Rs.3274/- (Fixed pay)
- 68 Sri Purnima Debbarma, Investigator, Rs.3274/- (Fixed pay)
- 69 Sri Dhruv Debbarma, Investigator, Rs.3274/- (Fixed pay)

v) Data Entry Operator, Group-C:

1. Sri Dhruba Teza Choudhury, Data Entry Operator, Rs. 4000-7890/-

vi) Asstt. Investigator, Group-C:

1. Md. Abdul Sattar Talukdar, Asstt. Investigator, Rs. 4200-8650/-
2. Md. Rafiqul Islam, Asstt. Investigator, Rs. 3300-7100/-
3. Smt.Namita Poddar(Saha), Asstt. Investigator, Rs. 3300-7100/-
4. Smt. Aparna Sarkar (Majumder) Asstt. Investigator, Rs. 3200-6030/-
5. Sri Bidyut Kr. Deb, Asstt. Investigator, Rs. 3200-6030/-
6. Sri Biswajit Acharjee, Asstt. Investigator, Rs. 3200-6030/-
7. Sri Liton Kr. Roy, Asstt. Investigator, Rs. 3200-6030/-
8. Sri Ranadhir Saha, Asstt. Investigator, Rs. 3200-6030/-

vii) Draftsman, Group-C:

1. Sri Amal Sarkar, Draftsman, Rs. 5000-10,300/-

viii) Office Superintendent, Group-C:

1. Sri Kali Pada Sarkar, Office Superintendent, Rs. 5500-10700/-

ix) Head Clerk/ Accountant, Group-C:

1. Smt. Sabita Deb Barma, Head Clerk, Rs. 5000-10,300/-
2. Smt. Kalyani Majumder, Accountant, Rs. 5000-10,300/-

x) Upper Division Clerk (UDC), Group-C:

1. Smt. Sati Majumder, U. D. Clerk, Rs. 5000-10300/-
2. Sri Gopal Debbarma, U.D. Clerk, Rs. 5000-10,300/-
3. Sri Jahar Lal Das, U.D. Clerk, Rs. 4200-8650/-
4. Sri Tarun Kr. Dey, U.D.C., Rs. 4200-8650/-
5. Sri Swapan Kr. Saha, U. D. Clerk, Rs. 4200-8650/-
6. Sri Arup Debbarma, U. D. Clerk, Rs. 4200-8650/-

xi) Lower Division Clerk (LDC), Group-C:

1. Smt. Milan Rashit, L. D. Clerk, Rs. 4200-8650/-
2. Sri Sushil Kr. Majumder, L. D. Clerk, Rs. 4200-7890/-
3. Sri Jiban Lal Chakraborty, L. D. Clerk, Rs. 4200-8650/-
4. Smt. Bijoya Rani Sarkar, L.D.C., Rs. 4200-7890/-
5. Sri Manash Roy, L. D. Clerk, Rs. 4000-7890/-
6. Sri Partha Pratim Saha, L.D.C., Rs. 4000-7890/-
7. Smt. Anita Rani Das, L.D. Clerk, Rs. 4000-7890/-
8. Smt. Sutapa Das, L. D. Clerk, Rs. 4000-7890/-
9. Sri Sujit Debbarma, L. D. Clerk, Rs. 4000-7890/-
10. Sri Jiban Lal Sarkar, L. D. Clerk, Rs. 3300-7100/-

xii) Duplicating Operator (D.O.), Group-C:

1. Sri Birendra Kr. Chakraborty, Duplicating Operator, Rs. 3200-6030/-
2. Md. Abuthar Miah, Duplicating Operator, Rs. 3050-5910/-
3. Sri Anil Sarkar, Duplicating Operator, Rs. 2750-4925/-

xiii) Other Group- D Officials:

- 1 Sri Sadhan Barman, Peon, Rs. 2900-5660/-
- 2 Sri Krishna Kr. Deb, Duftary, Rs. 2900-5660/-
- 3 Sri Nitai Deb, Peon, Rs. 2750-4925/-

- 4 Sri Ratan Hrishi Das, Sweeper & Cleaning Assistant, Rs. 2750-4925/-
- 5 Sri Rabindra Ch, Ghosh, Peon, Rs. 2750-4925/-
- 6 Sri Sibur Barman, Peon, Rs. 2900-5660/-
- 7 Sri Pramode Ch. Saha, Peon, Rs. 2750-4925/-
- 8 Smt. Chhaya Rani Debbarma, Peon, Rs. 2750-4925/-
- 9 Sri Achak Debbarma, Peon, Rs. 2750-4925/-
- 10 Sri Gautam Ghosh, Peon, Rs. 2750-4925/-
- 11 Sri Pannalal Sharma Peon, Rs. 2600-3545/-
- 12 Sri Biplab Das, Night Guard, Rs. 2600-3545/-
- 13 Sri Sukanta Rakshit, Night Guard, Rs. 2600-3545/-
- 14 Smt. Ratna Deb, Peon, Rs. 2750-4925/-
- 15 Smt. Sabitri Pal (Deb Sarkar), Peon, Rs. 2600-3545/-
- 16 Sri Rajesh Krishna Debbarma, Peon, Rs. 2340/- (Fixed pay)
- 17 Sri Rajesh Jamatia, Peon, Rs. 2340/- (Fixed pay)
- 18 Sri Sandhya Ram Debbarma, Peon, Rs. 2340/- (Fixed pay)
- 19 Smt. Minati Acharjee, Peon, Rs. 2340/- (Fixed pay)
- 20 Sri Pradip Malakar, Peon, Rs. 2340/- (Fixed pay)
- 21 Smt. Gita Rani Das, Peon, Rs. 2340/- (Fixed pay)

**IX) The manner of execution of subsidy programmes, including the amount allocated and the details of beneficiaries of such programmes:**

The Department has no subsidy programme/scheme.

**X) Particulars of recipients of concessions, permits or authorizations granted by it:**

The Department does not grant any concession, permits or authorization to the public under any scheme or programme.

**XI) Details in respect of the information, available to or held by it, reduced in an electronic form:**

The works of the Department is computer intensive by nature and therefore, most of its works including data processing as well as their economic analysis are being done in-house computers. Based on these technical processings etc., reports are released/ published in hardcopies.

**XII) The particulars of facilities available to citizens for obtaining informations, including the working hours of a library or reading room, if maintained for public use:**

i) The Department has appointed State Public Information Officers (SPIOs) and Assistant State Public Information Officers (ASPIOs) for all of its Offices and Units at Sub-divisions, Districts as well State Head Quarter vide NO.F.1 (368)/STAT/ESTT/2005 dated 17<sup>th</sup> October, 2005. Information available with the SPIOs are to be obtained after paying necessary fee by any Citizen of India as prescribed in the Tripura Right to Information Rules, 2005 communicated vide Notification No.F.3(5)-GA(AR)/2005(L) dated 7<sup>th</sup> September, 2005 of GA(AR) Department, Government of Tripura during any working day from 10 am to 5 pm.

ii) The publications/ reports available in Departmental Library can only be used by public during any working day from 10 am to 5 pm. No one can be allowed to take any of its reports/publications outside the Library for any purpose except zeroxing.

**XIII) The particulars of SPIO and ASPIO in the Department are as follows:**

Name & Designations, Telephone No:

	Name & Designation		Telephone No.
i.)	<u>SPIO</u> :-	Sri A.K. Chanda, Joint Director, DES.	232-6371 (O)
ii)	<u>ASPIO</u> :-	Sri N.R. Das, Statistician, DES.	232-3822 (O)
i)	<u>SPIO</u> :-	Sri N.R. Das, Head of Office, DSO(W), Agartala.	232-3822 (O)
ii)	<u>ASPIO</u> :-	Sri Nagendra Debbarma, Assistant Statistical Officer, O/O the DSO(W), Agartala	232-3822 (O)
i)	<u>SPIO</u> :-	Sri Ashok Bhattacharjee, Head of Office, DSO(S)	222-332 (O)
ii)	<u>ASPIO</u> :-	Sri Hiranmoy Jamatia, Assistant Statistical Officer, O/O the DSO (S), Udaipur.	
i)	<u>SPIO</u> :-	Sri P.K. Dewan, Head of Office, DSO (N), Kailashahar.	222-394 (O)
ii)	<u>ASPIO</u> :-	Sri Bhagyadhan Chakma, Assistant Statistical Officer, O/O the DSO (N), Kailashahar.	
i)	<u>SPIO</u> :-	Sri Sambhu Nama, Sub-Div. Magistrate , Sadar, Agartala.	232-5937 (O)
ii)	<u>ASPIO</u> :-	Smti Mina Singha, Progress Assistant, O/O the SDM, Sadar.	232-2881 (O)
i)	<u>SPIO</u> :-	Sri Subrata Debbarma, Sub-Div. Magistrate, Bishalgarh.	236-1294 (O)
ii)	<u>ASPIO</u> :-	Sri Sudhir Chakraborty, Progress Assistant, O/O the SDM, Bishalgarh.	
i)	<u>SPIO</u> :-	Sri R.P. Datta, Sub-Div. Magistrate, Sonamura.	275-0222 (O)
ii)	<u>ASPIO</u> :-	Md. Mantu Mia, Investigator, O/O the SDM, Sonamura.	
i)	<u>SPIO</u> :-	Sri Rajendra Kr. Noatia, Sub-Div. Magistrate, Khowai.	222-236 (O)
ii)	<u>ASPIO</u> :-	Sri Ranjit Chakraborty, Investigator, O/O the SDM, Khowai.	
i)	<u>SPIO</u> :-	Sri Ranjit Kar, Sub-Div. Magistrate, Udaipur.	223-573 (O)
ii)	<u>ASPIO</u> :-	Sri Ajit Sarkar, Investigator, O/O the SDM, Udaipur.	
i)	<u>SPIO</u> :-	Sri S. Karmakar, Sub-Div. Magistrate, Sabroom	270-225 (O)
ii)	<u>ASPIO</u> :-	Sri Kongchai Mog, Progress Assistant, O/O the SDM, Sarboom.	
i)	<u>SPIO</u> :-	Sri Dulal Ch. Das, Sub-Div. Magistrate, Belonia	222-231 (O)
ii)	<u>ASPIO</u> :-	Smt. Nanu Mog Choudhury, Progress Assistant, O/O the SDM, Belonia.	

i)	<u>SPIO</u> :-	Sri A. Bhattacharjee, Sub-Div. Magistrate, Amarpur	263-226 (O)
ii)	<u>ASPIO</u> :-	Sri Pradip Sarkar, Progress Assistant, O/O the SDM, Amarpur.	
i)	<u>SPIO</u> :-	Sri C.K. Debbarma, Sub-Div. Magistrate, Gandacherra	265-242 (O)
ii)	<u>ASPIO</u> :-	Sri Sanjoy Chakma, Progress Assistant, O/O the SDM, Gandacherra.	
i)	<u>SPIO</u> :-	Sri P. Chakraborty, Sub-Div. Magistrate, Kamalpur	262-222 (O)
ii)	<u>ASPIO</u> :-	Sri Dinu Debbarma, Progress Assistant, O/O the SDM, Kamalpur.	
i)	<u>SPIO</u> :-	Sri B. Debbarma, Sub-Div. Magistrate, Longtharai valley	264-206 (O)
ii)	<u>ASPIO</u> :-	Vacant	
i)	<u>SPIO</u> :-	Sri M.C. Roy, Sub-Div. Magistrate, Ambassa ,	222-220 (O)
ii)	<u>ASPIO</u> :-	Sri Subrata Kalai, Investigator, O/O the SDM, Ambassa	
i)	<u>SPIO</u> :-	Sri D.K. Charaborty, Sub-Div. Magistrate, Kanchanpur, Sri Padma Kr. Debbarma, Investigator, O/O the SDM,	265-211 (O)
ii)	<u>ASPIO</u> :-	Kanchanpur.	
i)	<u>SPIO</u> :-	Sri G.R. Das, Sub-Div. Magistrate, Dharmanagar	220-202 (O)
ii)	<u>ASPIO</u> :-	Smt. Mina Debbarma, Investigator, O/O the SDM, Dharmanagar.	
i)	<u>SPIO</u> :-	Sri Arabinda Datta, Sub-Div. Magistrate, Kailashahar.	222-202 (O)
ii)	<u>ASPIO</u> :-	Sri Gopal Mallik, Progress Assistant, O/O the Kailashahar.	

(H. DebBarma)  
Dy. Secretary  
to the Government of Tripura

Copy to:

1. The Chief Secretary, Govt. of Tripura.
2. The Commissioner & Secretary, Govt. of Tripura.
3. The Secretary to Chief Minister,  
Govt. of Tripura, Agartala.
4. All Principal Secretary / Commissioner,  
Govt. of Tripura, Agartala.
5. The Officer in-Charge, NIC, Agartala for circulation in the Website.
6. The Commissioner, ICAT Department with a request to make a brief press release.
7. Notice Board.

(H. DebBarma)  
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